
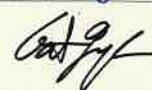
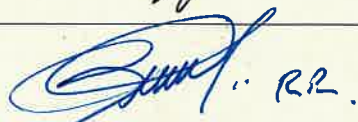


**ARKAD SPA**  
**BIODIVERSITY GUIDELINE**

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**Revisioni / Revision**

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**1. Objective**

This document describes the guideline for approaching the biodiversity and ecosystem themes within the services of Arkad SpA, including roles of responsible persons.

**2. Scope**

The Biodiversity Guideline is a reference document aimed at the development of a specific policy for the Biodiversity in Arkad SpA.  
(In attachment)

**3. Roles, duties and responsibilities**

The main structure and function of the relevant departments within the management structure of the Arkad SpA are shown as follows:

N.	Activities	Responsible persons
1	Defining Arkad SpA approach to the biodiversity and ecosystem and developing practices and guidelines.	HSSE Manager
2	Assessing the risks of biodiversity and ecosystem within Arkad SpA offered services.	Project Site HSE Manager
3	Providing information in drafting a biodiversity action plan.	Project Site HSE Manager

**4. Process Details**

**4.1 Establishing Guidelines and Procedures**

1. HSSE Manager establishes guidelines to define possible operational frameworks and management guidelines that consider the importance of biodiversity and ecosystem. This will promote Arkad SpA in achieving its goals in terms of sustainability, as well as to establish a specific Procedure.
2. Request for approval to declare use of "Guidelines" and "Procedures".
3. Review "Guidelines" and "Procedure" regularly.



#### **4.2 Establishing programs to support biodiversity**

1. The Site HSE Manager takes care of establishing programs to support biodiversity during site operations to achieve its goals and to be in line with the Arkad SpA Biodiversity Management Intent, such as through assessing loss in biodiversity in new areas.
2. Ask for approval and report progress with the management team.
3. Perform performance reviews regularly.

#### **4.3 Biodiversity Risk Assessment**

1. The Site HSE Manager collects information, when and where necessary, for use in risk assessments.
2. Conduct, when and where necessary, biodiversity risk assessments in Arkad SpA operating areas, including new development project.
3. In cases of areas with high biodiversity and ecosystem service risk assessments, a biodiversity action plan is required. (Biodiversity Action Plans: BAPs) to reduce risks in all areas from occurring.
4. Collect the results of risk assessments of operational areas.

#### **4.4 Monitoring and measuring**

1. The Project Site HSE Manager regularly reviews and assesses the risks of actions it may take on biodiversity.
2. The Project Site HSE Manager continually reviews and updates the biodiversity action plans, when existing of all Arkad SpA businesses each year.
3. The HSSE Manager maintains a comprehensive data collection and reporting system and demonstrates the performance contributing to biodiversity management in a consistent and integrated manner into existing internal and external reporting systems.

#### **5. Attachment**

1. Biodiversity policy

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